

PLANNING TIMELINE

BREAKING THE SPIRAL OF SILENCE HOUSE PARTY

FIRST STEPS

- Set the time for your house party. You may schedule your party in the morning, afternoon or evening of April 28th, or any subsequent date. Plan on a 10-minute wrap-up where you can talk about the event and the information shared with your guests.
- Determine how many people you can accommodate and create your invitation list (email, mail, phone)
- Determine if you want to have a potluck meal as part of your house party, or if you want to provide a meal or other refreshments.
- Using the downloadable, modifiable templates, create your flyers, email invitations and e-vites.

3-4 WEEKS OUT

- Invite people to attend your party.
- Keep track of RSVPs.

2 WEEKS OUT

- Send a follow-up email to anyone who has not RSVPd.

1 WEEK OUT

- Call anyone who has not RSVPd.
- Send a reminder email to everyone who has RDVPd; give instructions about potluck dishes to bring, if applicable.
- Make final preparations for refreshments.

3 DAYS OUT

- As soon as you receive your program DVD, test it on your DVD player and TV. If there is any problem, notify us immediately and we will rush-ship a new DVD.
- Print copies of any hand-outs you plan to use.

DAY OF HOUSE PARTY

- After the program, invite comments and brief discussion of the program.
- Encourage your guests to get other Christians registered to vote.